WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION
AND SKILL DEVELOPMENT

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhawan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata–700160

Memo No. WBSCTVESD/TED/2025-26/0142 **Date: 05.05.2025**

NOTICE

Guidelines in respect of filling-up of the ONLINE APPLICATION FORM for External Theoretical Examination (May 2025) & Final Sessional Examination (June 2025) for the Even semester diploma students in Engineering & Technology/ MOPM/3DAG (Academic Session 2024-25)

GUIDELINES FOR THE STUDENTS	
	Guidelines
Online Application & Fee Payment	• All eligible diploma students (Regular & Casual) of Even semester (Academic Session 2024-25) of Engineering &Technology/MOPM/3DAG will have to fill up Application Form for the upcoming External Theoretical Examination & Final Sessional Examination to be held in May/June 2025 through the web-portal of the Councilat **www.webscte.co.in** by paying requisite fee. • A link captioning "***Apply Online for External Examinations (May/June 2025)***" will be activated in the Home Page of the Council's website, www.webscte.co.in on **14th May, 2025** for the concerned students. • Eligible students will have to enter their **Registration Number** after clicking the above-mentioned link for initiating the process of form fill-up. • Students will have to provide their mobile number and email id in the given space and will have to click the tab "**Submit and Pay Fees**". • For payment of the fee, students have to select "**Mode of Payment**" from Net Banking, Debit Card, Credit Card or UPI and pay the fee. • Regular students will have to pay fee of Rs. 250/- (Rupees two hundred and fifty) only and Casual students will have to pay fee of Rs. 150/- (Rupees one • hundred and fifty) only. • Last date for submission of online form and payment of fee by the concerned students is **16th May, 2025 (Up to 11.30 PM).** • After successful payment of the examination fee, application details of the students will automatically reach their respective Institute portal for online validation by the Institute authority.

	• During payment of the fee, if online transaction of any student shows '**PENDING**' for a prolonged time, he/she has to write immediately to the Council at helpdesk@webscte.co.in with full details and a screen shot of the transaction made. • Last date for online validation of the eligibility of the students by the Institute authorities is **17th May, 2025 (Up to 11.30 PM).**
Downloading of e-Admit Card	• Notice regarding issuance of e-Admit card of the validated students will be published in due course of time.

All eligible diploma students of are advised to contact their respective Institutes / HODs / Subject Teachers in case of facing any difficulty in filling-up of the online application form for the aforesaid examination.

Sandip Kr Du 05.05.25

Senior Administrative Officer (Technical Education)
WBSCT&VE&SD